



Samtrade FX

Account Opening & Funding User Guide

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

Table of Contents

Registration	3
Personal Particulars	4
Leverage & Employment Information	5
Uploading of Relevant Documents (KYC)	6
Bank Wire Transfer & Adding Bank Details	7
PayPal (Credit Card)	12
Account Verification	14
MT4 Installation (PC) / Log In	15
Mobile App MT4 Installation / Log In	18
Fund Withdrawal Request	21
Checking On Withdrawal Request Status	22
MT4 Trading account Password Recovery	23

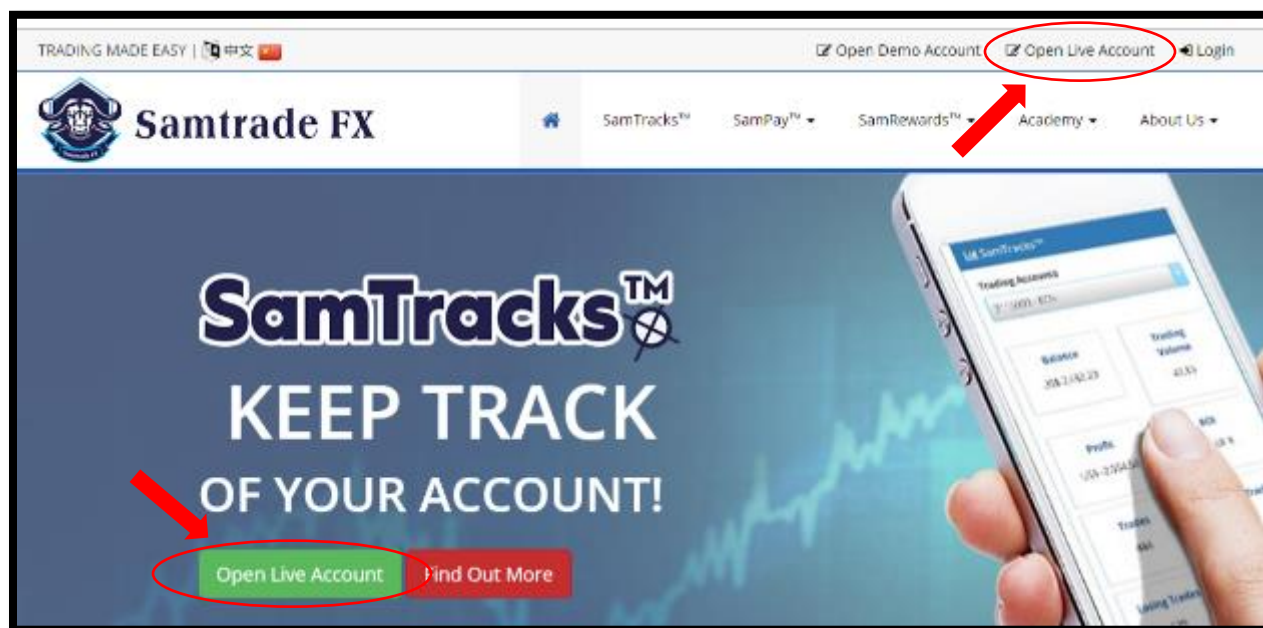


Samtrade FX

- **Backoffice User Registration**

- Go to Samtrade FX's main official website www.samtradefx.com or either click on the wordings below:

Open Live Account



- Click on the wordings “Open Live Account” and will direct to the following page below

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

- **Personal Particulars**

Open Live Account

Already have account? [Login Here](#)

Account Type ☐ Individual ☐ Joint ☐ Corporate

Login Information

Username
Please enter username

Referrer Username (optional)
Please enter referrer's username if applicable

Password
Min. 6 characters password

Confirm Password
Enter password again

Personal Information

Nationality
-- Please select nationality --

National Identification No.
Please enter identification number

First Name
Please enter first name

Last Name
Please enter last name

Full Name as per ID
Please enter full name

Date of Birth
Please enter date of birth

Gender
☒ Male ☐ Female

Place of Birth
-- Please select place of birth --

Residence Information

Full Residential Address
Please enter residential address

Country
-- Please select country --

Postal Code
Please enter postal code

Contact Information

Email
Please enter email

Mobile No.
Please enter mobile number

☒ By clicking 'Open Account' below I acknowledge that I have read and agreed to Samtrade FX's Terms and Policies, including Risk Disclosure, Full Disclaimer, Terms and Conditions, Privacy Policy, Anti-Spam Policy, Refund and Cancellation Policy and Anti-Money Laundering Policy as amended from time to time.

Open Account

- It will be best to fill up your **Username** as according to your name which shows in National ID / Passport
- To have your **Referrer Username** to be fill in, in order to let know to us who is the one servicing you.
- After filling up the rest, kindly click on “Open Account”

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

- **Leverage / Employment Information**

Step 1 Step 2 Step 3 Step 4

Fill Profile Questionnaire Fund Account Verification

Personal Particulars

Trading Account

Currency USD Leverage 1:100

Employment Information

Please fill up your employment information

Full Name [Redacted]

Employment Status

☐ Employed ☐ Self-Employed ☐ Student ☐ Retired ☐ Unemployed

Employer Name Please enter employer name Nature of Business Please enter nature of business

Occupation Please enter occupation Year(s) of Service Please enter year(s) of service

Company Address Please enter company address

US Resident Declaration

Self-Certification

☐ I confirm that I am a U.S. citizen and/or resident in the U.S. for tax purposes (green card holder or resident under the substantial presence test)

☐ I confirm that I was born in the U.S. (or a U.S. territory) but am no longer a U.S. citizen as I have voluntarily surrendered my citizenship.

☐ I confirm that I am not a U.S. citizen or resident in the U.S. for tax purposes.

☒ I declared that the information provided in this form is, to the best of my knowledge and belief, accurate and complete. I undertake to advise you promptly and provide an updated Self-Certification within 30 days where any change in circumstances occurs which causes any of the information contained in this form to be inaccurate or incomplete. Where required by FATCA and/or other applicable law, I/we hereby consent to your sharing this information with the IRS and/or other relevant tax authorities.

Save Particulars

- Select your desired “Leverage”, filling up “Employment Information” and kindly please tick on the right information under “US Resident Declaration”.
- Click on “Save Particulars”.

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

- **Uploading of Relevant Documents (KYC)**

Step 1 Step 2 Step 3 Step 4

Fill Profile Questionnaire Fund Account Verification

Upload Documents

Please upload both front and back copy of your Government-issued Identity Card for verification.

Front side of IC

No file chosen

Back Side of IC

No file chosen

Note: Maximum file size of 7 MB (JPG, PNG, GIF, BMP, PDF)

Please upload proof of residential address if Identity Card did not specify your residential address.

Proof of Residential Address

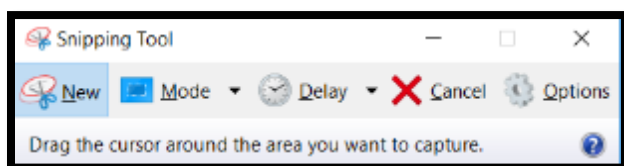
No file chosen

Note: Maximum file size of 7 MB (JPG, PNG, GIF, BMP, PDF)

Proof of Residential Address should not be older than 3 months.

You may skip this step if your documents are not ready, but you must upload all documents at a later date, in order to complete your account verification.

- Kindly **PLEASE** upload your front and back of your National ID card / Passport (If not your account opening will not pass through compliance KYC)
- Proof of Residential Address will be uploading of latest credit card statement or either utilities bill which is not longer than 6 months ago (Reflecting your name and residential address)
- Take note: you may use “Snipping Tool” to screenshot your picture and save if your picture file is oversize to be uploaded



<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

- **Questionnaire – Investment / Wealth / Fund Background**

Step 1 Step 2 Step 3 Step 4

Fill Profile Questionnaire Fund Account Verification

Questionnaire

Investment Background

Investment Objectives

☐ Maximized Income ☐ Maximized Capital Growth ☐ Balanced

Level of Acceptable Risk

☐ Low ☐ Moderate ☐ High

Level of Experience Investing in Financial Markets:

Margin Foreign Exchange Contracts

☐ No Experience ☐ Low Experience ☐ Moderate Experience ☐ Advanced Experience

Margin Contracts for Difference

☐ No Experience ☐ Low Experience ☐ Moderate Experience ☐ Advanced Experience

Options

☐ No Experience ☐ Low Experience ☐ Moderate Experience ☐ Advanced Experience

Futures

☐ No Experience ☐ Low Experience ☐ Moderate Experience ☐ Advanced Experience

Exchange Traded Contracts

☐ No Experience ☐ Low Experience ☐ Moderate Experience ☐ Advanced Experience

Securities

☐ No Experience ☐ Low Experience ☐ Moderate Experience ☐ Advanced Experience

Wealth/Fund Background

Annual Income (USD Equivalent)

☐ Below 50,000 ☐ 50,000 - 100,000 ☐ 100,000 - 250,000 ☐ Above 250,000

Funds Available for Investment (USD Equivalent)

☐ Below 10,000 ☐ 10,000 - 50,000 ☐ 50,000 - 100,000 ☐ 100,000 - 250,000 ☐ Above 250,000

Source of Wealth/Fund

☐ Savings ☐ Salary ☐ Rental Income ☐ Sale of Property/Investment ☐ Inherited Wealth

☐ Others

If others, please specify

Politically Exposed Person Declaration

☒ I am NOT a political exposed person (PEP).

☐ I am a political exposed person (PEP).

Accredited Investor Declaration

☒ I am NOT an accredited investor.

☐ I am an accredited investor. I undertake to inform Samtrade FX promptly if I cease to be an accredited investor at any time following the making of this declaration.

- Take a few minutes to go through and tick the answers under questionnaire
- Click on “Submit” after ticking every necessary box and we are almost good to go

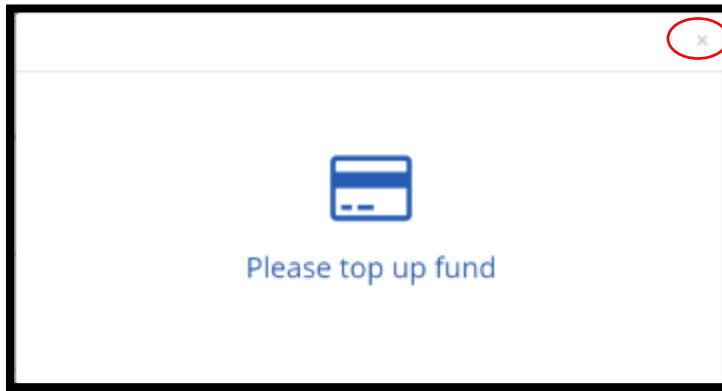
<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.

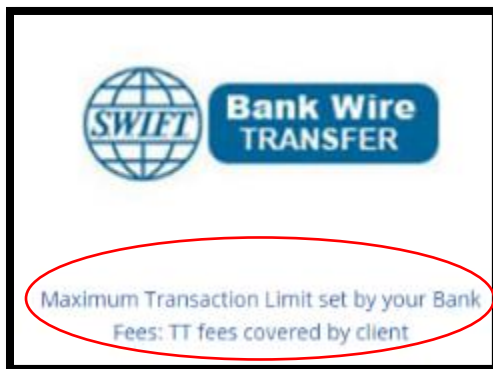


Samtrade FX

- **Funding – Bank Wire Transfer (Telegraphic Transfer)**



- Click on the cross to close off the pop-up reminder.



- Click on (Swift) “Bank Wire TRANSFER” to reveal details on our Bank wire details
- After clicking on the (Swift) “Bank Wire TRANSFER”
- If this is your first time doing Bank Wire, kindly please add your Bank Account details (Recipient must be your name), you will be prompt to do so

You have yet to add your bank account information. Please fill up your bank account information.

Add Bank Account

- Click on “Add Bank Account” to fill up your Bank details which for future withdrawal use.

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

 Add Bank Account

You have yet to add your bank account information. Please fill up your bank account information.

1. Before you can fund your Account, you need to add your personal bank account information.

2. Any funds transfer in and out of your Account shall be made through this account.

Name on Account *

Bank Country *

– Please select bank country –

Bank Name *

Please enter bank name

Bank Branch

Please enter bank branch if applicable

Account Number *

Please enter account number

SWIFT Code *

Please enter your bank's swift code

IBAN

Please enter IBAN if applicable

Bank Address *

Please enter bank address

Add Bank Account

- **Kindly please take note***: any inaccurate bank information filled up by client which caused failure of Bankwire Transfer, Samtrade FX will not bear any responsibility.

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

Step 1 - Initiate Bank Wire Fund Transfer

1. Please use the information below when you initiate Bank Wire Transfer from the bank account you given us to Samtrade FX's Custodian/Escrow Bank Account.

Beneficiary Account Information

Account Number: 4593332688
Account Name: Samtrade FX LLP
Account Address: International Plaza 10 Anson Road # 10-11, Singapore 079903
Account Country: Singapore

Beneficiary Bank Information

Bank Name: United Overseas Bank Limited Singapore
Bank Address: UOB Plaza, 80 Raffles Place, Singapore 048624
Bank Country: Singapore
SWIFT Code: UOVBSGSG

Intermediary Bank Information

Bank Name: Bank of New York Mellon
Bank Address: One Wall Street, New York NY 10286
Bank Country: United States of America (USA)
SWIFT Code: IRVTUS3N FED ABA No: 021000018

2. Correspondent bank charges are to be borne by the customer. Please inform your bank to state the charges as OUR to ensure that the exact amount will be received by the beneficiary bank.



Step 2 - Obtain a screenshot/picture of the Bank Wire Transfer

1. After successful fund transferred, please obtain a screenshot. The screenshot must have the following information:
 - Your Bank's Name
 - Your Name as per your Bank Account
 - Your Bank Account Number
 - Samtrade FX's Bank Account Number
 - The Transaction Reference
 - The Date of the Transfer
 - The Amount of the Transfer
 - Comment with your Username
2. This must be done for all deposits you make to Samtrade FX so that when a withdrawal request is made, we can identify which bank account to return the funds to.

- Kindly please initiate the Online Bankwire Transfer according to the details provided, OR you may go to your bank personally giving the above screenshot to the bank staff for assistance to do a Manual Bankwire Transfer (Telegraphic Transfer)

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

Step 3 - Create Top Up Notification

1. Please enter **top up amount and upload screenshot**, and click on [Create Top Up Notification]

2. Your fund transfer may take 2 to 6 business days. You will receive an email when your Account is credited.

Name on Account

Bank Account

Add Bank Account

Account to Top Up

Live Trading Account -

Top Up Amount

US\$

Please enter amount to top up in USD

Minimum Top Up: US\$100 USD

Fees: TT fees covered by client

Transaction Screenshot

Choose File

No file chosen

Note: Maximum file size of 7 MB (JPG, PNG, GIF, BMP, PDF)

Create Top Up Notification

- Kindly either screenshot your online Bankwire Transfer Transaction Slip or your Manual Telegraphic Transfer Slip and upload for easier fund recognition. **(Strictly no 3rd party transfer)** No one is allowed to transfer in / out other than the trader's Bank Account.
- Once we received the fund in Samtrade's Bank account, we will proceed to deposit into your live trading account.



Samtrade FX

- **Credit Card funding (PayPal)**



- Using Credit Card to fund trading account, click on “PayPal”

VISA/MasterCard/AMEX/Paypal

1. Please enter **top up amount**, and click on [Proceed To Payment]
2. Do not click [Back] at any point until the payment is completed.
3. Your fund transfer may take from within an hour up to 1 business day. You will receive an email when your Account is credited.

Account to Top Up

Top Up Amount

Minimum Top Up: US\$100 USD
Max. US\$ 10,000 per transaction

- Key the desired amount which you want to fund your live trading account and then click on “Proceed to Payment”
- You will be direct to PayPal website

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

PayPal \$100.00 USD

English

Have a PayPal account? [Log In](#)

or

PayPal Guest Checkout
We don't share your financial details with the merchant.

Country: United States

Card type: VISA, MasterCard, Amex

Card number

Expires CSC

First name Last name

Billing address

Street address

Apt., ste., bldg.

City

State ZIP code

Contact Information

Phone type: Mobile Phone number: +1

Email

- If you already have a Paypal account, you may proceed to login and do the fund transfer (payment)
- Non Paypal member, kindly please fill up both your credit card and personal information to make payment (Fund transfer)
- Payment Method – Visa/MasterCard/Amex ***2.0% - 4.0% Transaction Fees**

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

- **Account Email Verification**

Samtrade FX
Please Verify Your Email Address

- Kindly please log into the email which you registered with Samtrade FX and open the email with the subject: "Please Verify Your Email Address" if not, you wont be able to pass through our compliance KYC.

Dear [REDACTED]

To ensure you can receive email from us, please verify your email address.

Verify Email

If you are unable to see the above button, please click on the link below or copy the link to the browser.

[https://www.samtradefx.com/verify/\[REDACTED\]com/af3fb8a2-ae9e-48ab-9698-14e9a3759c3c](https://www.samtradefx.com/verify/[REDACTED]com/af3fb8a2-ae9e-48ab-9698-14e9a3759c3c)

Regards,
Samtrade FX

- Kindly please click on the link provided on the email, other alternative you may copy and paste onto your web browser to verify your account activation.

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

- **MetaTrader Installation (PC) / Log in (MT4)**



- MetaTrader Installation, go to Samtrade FX official main website, click on “About Us”, then click on drop down box “Trading Platforms” which will leads you to <https://www.samtradefx.com/trading-platform>
- Click on the “Download MetaTrader” to download the application installation file, double click to open once its done downloading.

<https://www.samtradefx.com/>

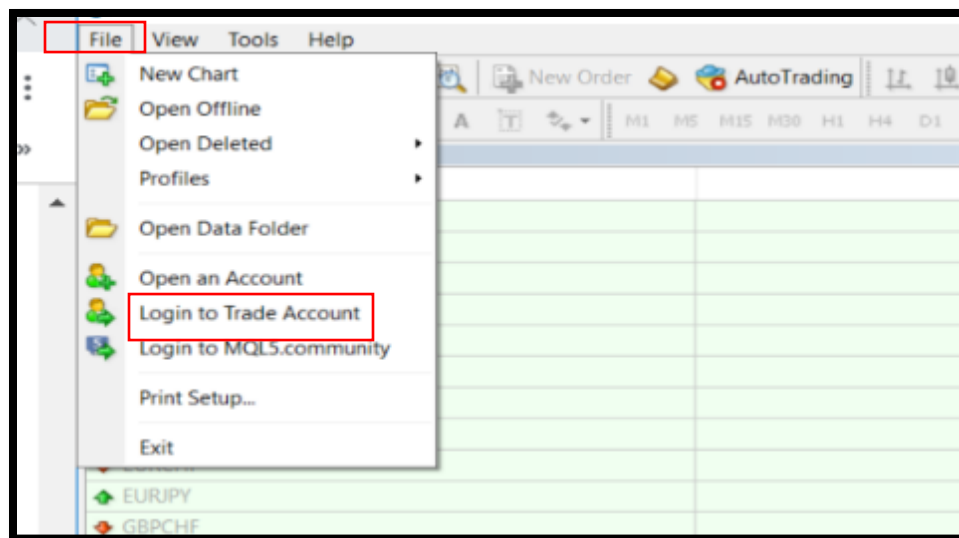
Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX



- Check on the box “Yes, I agree with all terms of this license agreement” and click **Next**
- The installation will continue
- Once completed, the Metatrader 4 will launch.



- Kindly click on “Files” then click on “Login To Trade Account”

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

Samtrade FX

Authorization allows to get access to the trade account

Login: [dropdown]

Password: [masked]

Server: SamtradeFXLtd-Live2 [dropdown]

☒ Save account information

Login Cancel

- **Login:** There will be two IDs provided to you when you requests for Live and Demo trading account
- Live Account: Uses real fund to trade (One ID)
- Demo Account: Uses virtual fund to trade

- **Password:** 2 types of passwords provided to you
- **Master** Password: **Able** to place/execute trade and to monitor account
- **Investor** Password: **UNABLE** to place /execute trade, monitoring only

- ❖ Master Password will not be provided when you're applying for copy trading account, unless upon special request

- Server: 2 types of Servers to select
- Demo Server: SamtradeFXLtd-Demo
- Live Server: SamtradeFXLtd-Live2

- ✓ Kindly login with the correct Account login ID with the correct Password with the correct Server

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.

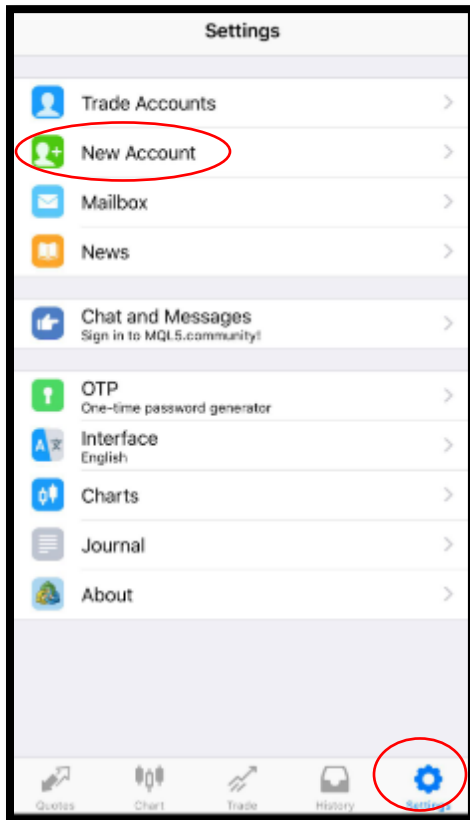


Samtrade FX

- **Mobile App MT4 Installation / Log In**



- Search for Metatrader 4 on your mobile app store to download which is free.



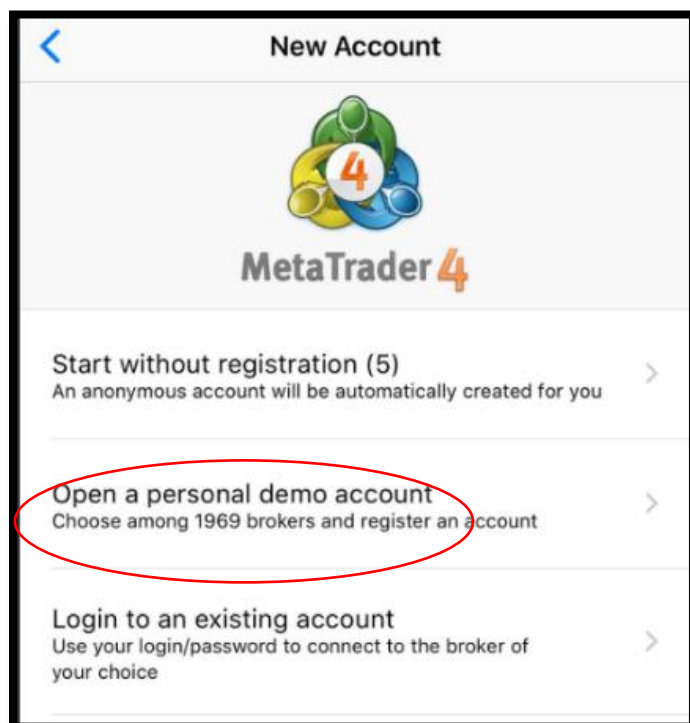
- Open up your app, go to “Settings” at the right hand bottom corner, then to “New Account”

<https://www.samtradefx.com/>

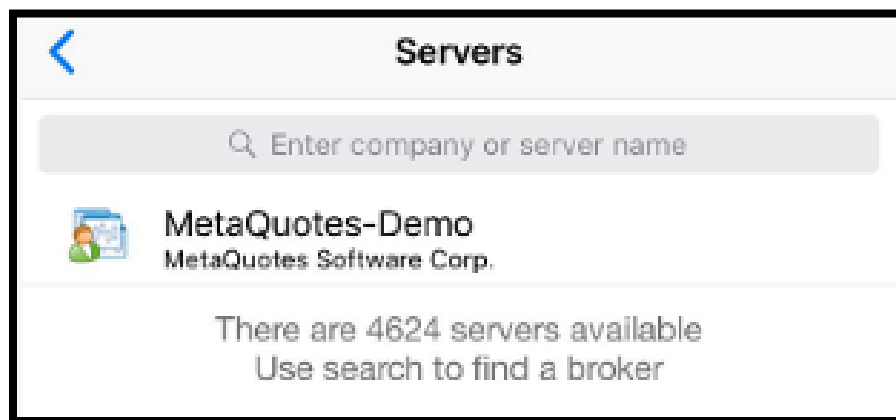
Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX



- Click on “Login to an existing account”



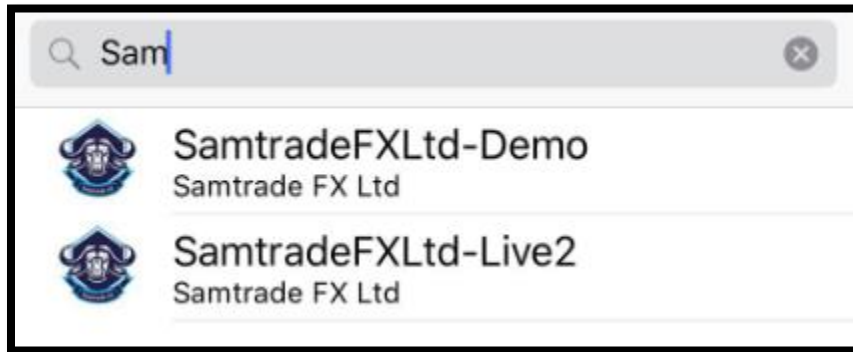
<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

- Key in "SamtradeFX" in the search bar



- **Login:** There will be two IDs provided to you when you requests for Live and Demo trading account
- Live Account: Uses real fund to trade (One ID)
- Demo Account: Uses virtual fund to trade

- **Password:** 2 types of passwords provided to you
- **Master** Password: **Able** to place/execute trade and to monitor account
- **Investor** Password: **UNABLE** to place /execute trade, monitoring only

❖ Master Password will not be provided when you're applying for copy trading account, unless upon special request

- Server: 2 types of Servers to select
- Demo Server: SamtradeFXLtd-Demo
- Live Server: SamtradeFXLtd-Live2

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

- **Fund Withdrawal Request**

❖ **There will be an impose of 2.5% additional fee charges when a withdrawal request with no trading activity at all**

- After logging into your Backoffice, click on “Withdraw” then “Withdraw Funds”
- Ensure every of your Bank details is accurate (any inaccuracy of bank details provided by client which caused BankWire Transfer failure, Samtrade FX shall not bear any
- ✓ Name on Bank Account (**Must be same as National ID which initially registered with us**)
- ✓ Bank Account Numbers
- ✓ Account To Withdraw: Click and toggle which live MT4 trading account to withdraw from

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

- ✓ Current Balance: Request withdrawal amount not exceeding balance (Indicator) This also varies upon on your free equity (MT4) trading account.
- ✓ Withdraw Amount: **Min USD \$100**
- ✓ Click "Create Withdrawal Request"

- Kindly please send an email request if you wish to withdraw to your personal paypal account after making/creating a withdrawal request*

- **Checking Withdrawal Request status**

Dashboard > Withdrawal History

Withdraw Funds | **Withdrawal History**

Date	Account	Withdraw Amount	Withdrawal Fees	Actual Amount Received	Rejected Reason	Status	Action
------	---------	-----------------	-----------------	------------------------	-----------------	--------	--------

- Click on "Withdraw" then "Withdrawal History"
- See the column under Rejected Reason, Status and Action to know the status of your requested withdrawal progress

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.



Samtrade FX

- **MT4 Trading Account Password Recovery**

- ✓ Login into SamtradeFX Website Backoffice
- ✓ Click on “SamTracks”
- ✓ Passwords were reflected in “Trading Accounts” box

SamTracks™ SamPay™ SamRewards™

Step 1 Step 2 Step 3 Step 4

Fill Profile Questionnaire Fund Account Verification

My Referral Link

<https://www.samtradefx.com/register/live?r=jeffreyingtest>

Network: 1 View Network

Download Windows Platform

Download MetaTrader User Guide

SamPay™ Account

Balance: USD \$0.00

Top Up Withdraw

Commission Payouts

Total Payouts: USD \$0.00 View Payouts

Current Month: USD \$0.00

Previous Month: USD \$0.00

Trading Accounts

Request For New Trading Account

Account	Account Type	Login ID	Leverage	Master Password	Investor Password	Balance	Credit	Action
Demo Account	Demo Account	123456	1:100	123456	123456	USD 100,000.00	USD 0.00	
Live Account	ECN	123456	1:100	123456	123456	USD 0.00	USD 0.00	Trading History

<https://www.samtradefx.com/>

Copyright © 2017 Samtrade FX. All Rights Reserved.